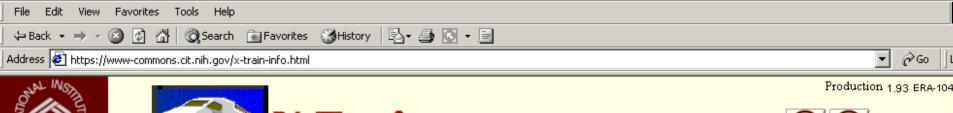




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ERA Commons: X-Train Information - Microsoft Internet Explorer





## ERA Commons X-Train

## Training Activities System

Log into the Production System Log into the Demo Site

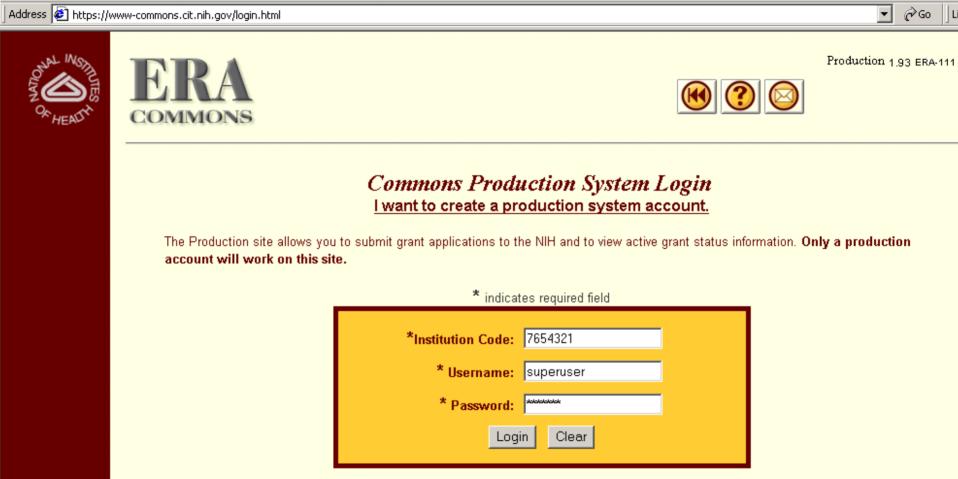
Upon receipt of a National Research Service Award training grant, Program Directors (PDs) of the grantee institutions recruit students to serve as trainees in biomedical research. The trainees are appointed to receive support on an NIH training grant. For each trainee appointed, personal information such as: address, education, NIH monetary support, and appointment period (start and end dates) must be provided to the NIH.

According to current NIH guidelines, trainees may receive up to five years of support under certain conditions. Should such a reappointment take place, this information must also be provided to the NIH.

When a trainee completes their training and seeks no further re-appointments, PDs are required to submit a Trainee Termination Notice which summarizes all support that was provided to the trainee.

Administration of trainees is conducted through partnership between NIH staff, grantee PDs, and the trainee. As a means for PDs and trainees to provide the information referenced above, the Commons Electronic Trainee Activities System (X-Train) has been developed. Once the confidential information is provided to the NIH, NIH staff will act to review and process the information.

Since the information being submitted is strictly confidential it is necessary that the PD (and possibly the trainee) establish an account to access the X-Train interface. For further information regarding account establishment, please go to the Admin. Interface off the Commons Home Page.



for grantee organization staff can only be established by designated key Administrational Officials for each grantee organization. During the pilot deployment that will be taking place over the next several months, any inquiries about the establishment of accounts by grantee organizations should be directed to commons@od.nih.gov or (301) 435-0690.

Through this login, Commons users will be able to gain access to restricted Commons interfaces. ERA Commons production accounts

Netscape 3.0 (or later) or Internet Explorer 4.0 (beta or later) are required to utilize the Commons Secure Systems. Internet Explorer 3.0, despite best programming efforts, is not compatible.





🖺 Commons Production System Login - Microsoft Internet Explorer

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Edit

View

Favorites

Favorites Tools



Production 1.93 ERA-001



Edit

View



Secure System Selection Screen



### Please click on the appropriate logo to access a secure system. New Users: Please click here for important information.



The current pilot version of Status provides the PI and AO with the status of pending applications that have been submitted from a single grantee organization.



The Streamlined Non-Competing Award Process (SNAP) is a Secure Interactive Web Interface for submission of scientific and administration information

necessary for continuation of a multiyear grant award.



X-Train is a Secure Interactive Web Interface for submission and review of information pertaining to Trainee Appointments.



The Paper SNAP system is designed to allow NIH administrators to view and print paper versions of the SNAP form 2590 which have been filled out online by

members of the extramural community.



Admin The Admin module provides facilities for adding, modifying and deleting system account information. It also lets authorized users add or change data contained in relevant Institution Profiles and Professional Profiles.



Application Application Viewer is a Secure Commons Interface **Viewer** that will allow users to verify the receipt of application information into the NIH Commons database.



Database by TYC Associates; User Interface by Turner Consulting Group



















# Statement of Appointment

Trainee Name : Tian, Jiamin

Type of Action: Reappointment

Grant Number: T32 GM 8334 - 14



This form is used for reappointing an existing trainee.

#### **Trainee Personal Information**

*Indicates required fields			
*Last Name Tian	*First Name Jiamin	Middle Name	Suffix (Example: Sr., Jr., III, etc.)
Statement of Non-delinquency on Federal Debt (If yes, please describe.)  ONO OYES			

